



***Confidential***

***MARK SCHEME***

***{6896/01}***

***MARKS: 100***

**Question 1**

- |              |            |
|--------------|------------|
| <b>(a)</b> B | <b>[1]</b> |
| <b>(b)</b> D | <b>[1]</b> |
| <b>(c)</b> B | <b>[1]</b> |
| <b>(d)</b> A | <b>[1]</b> |
| <b>(e)</b> B | <b>[1]</b> |
| <b>(f)</b> A | <b>[1]</b> |
| <b>(g)</b> B | <b>[1]</b> |
| <b>(h)</b> C | <b>[1]</b> |
| <b>(i)</b> D | <b>[1]</b> |
| <b>(j)</b> C | <b>[1]</b> |

**[Total: 10]**

**Question 2**

**(a)(i) Petty cash voucher (1) [1]**

- (ii)** - allows the chief cashier to delegate some of the work
- provides training for junior staff members.
  - reduces the number of entries in the main cash book/ removes small cash payments from the main cashbook.
  - It reduces the number of entries ledger
  - enables the Chief Cashier to concentrate on the more important tasks
  - eliminates the use of cheques for small payments

Any 2 x 1

**[2]**

- (iii) Imprest system - where the petty cashier is given a fixed amount called float or imprest amount to use per given period, weekly or monthly (1) and the chief cashier pays back the total amount paid to restore the balance to the amount of float. (1) [2]**



(b)

Nceba

Petty Cash Book

Date	Details	Folio	Total Received E	Date	Details	Total Paid E	Cleaning E	Postages E	Travelling E	Stationery E
Jul 1	Balance	b/d	500	Jul 5	Postage stamps	30		30 (1)		
31	Cash/ Bank		370 (1)	8	Travelling expenses	40			40 (1)	
				10	Cleaning material	55	55 (1)			
				15	Envelopes	20				20 (1)
				18	Cleaner's wages	80	80 (1)			
				20	Bus fare	25			25 (1)	
				24	Parcel postage	50		50 (1)		
				30	Printing paper	70				70 (1)
						370	<u>135</u>	<u>80</u>	<u>65</u>	<u>90</u>
				31	Balance c/d	500				
			<u>870</u>			<u>870</u>				
Aug 1	Balance	b/d	500 (1)							

[10]

**(c) (i) Credit (1) cash book/cash/bank (1)**

**[2]**

**(ii)**

2018		Cleaning account	
		E	
Jul 31	Petty cash book/ Petty cash	135	1
		Postages account	
		E	
2018			
Jul 31	Petty cash book/ Petty cash	80	1

**[2]**

**[Total: 19]**

**Question 3****(a) (i)**

Simile  
Sales Journal

			E
June	2	M. Mabuza	1600 (1)
	6	B. Bongwe	320 (1)
	9	M. Mabuza	640 (1)
	12	T. Thusi	720 (1)
	19	B. Bongwe	<u>480 (1)</u>
	30	Transfer to sales account	<u>3760 (1)</u>

**[6]****(ii)**

Simile  
Sales Returns Journal

			E
June	16	B. Bongwe	120 (1)
	28	M. Mabuza	<u>256 (1)</u>
	30	Transfer to sales returns account	<u>376 (1)</u>

**[3]****(iii)**

Simile  
M. Mabuza account

E			E		
2018			2018		
June 2	Sales	1600	June 28	Returns in	256 (1)
9	Sales	<u>640</u>	30	Balance c/d	<u>1984</u>
		} (1)			<u>2240</u>
		<u>2240</u>			
2018					
July 1	Balance b/d	1984 (1)			

**[3]****(b) Cash book source documents**

- receipt
- paying-in book
- cheque counterfoil
- till roll
- bank statement
- cash slip

Any three x 1

**[3]**

**(c)(i)**

Simile  
Sales Ledger Control account

2018			E	2018		E
Jul 1	Balance	b/d	1 150	Jul 31	Sales returns	750 <b>(1)</b>
31	Sales		15 200 <b>(1)</b>	31	Bank/cash	8 400 <b>(1)</b>
31	Bank		2 800 <b>(1)</b>	31	Discount allowed	650 <b>(1)</b>
	(Dishonored cheque)			31	Bad debts	1 060 <b>(1)</b>
				31	Set off	880 <b>(1)</b>
				31	Balance	c/d
			<u>19 150</u>			<u>7 410</u>
						<u>19 150</u>
2018						
Aug 1	Balance	b/d	7 410 <b>(1)</b>			

**[8]**

**(ii)** Amount            E7 410 **(1)**  
 Section                Current assets **(1)**

**[2]****[Total: 25]**



**Question 4**

**(a)** Magwegwe should value his inventory at the lower of cost or net realisable value. [1]

<b>(b)</b>	Straight hair	20 @ E50 =	E1000 (1)	
	Blonded hair	30 @ E60 =	E1800 (1)	
	Light n shiny	60 @ E90 =	E5400 (1)	
	Freely hair	15 @ E60 =	<u>E 900</u> (1)	
	Total value of stock		<u>E9100</u> (1)	[5]

**(c)** First in First Out (1)– it assumes that goods are issued or sold in the same order in which they were received. (1)

Average cost (1) – an average cost is calculated each time goods are received and this Figure is used for issue or sales until a new batch of goods is received. (1)

Last in First Out (1) - an accounting method which assumes that for each issue or sale the goods are from the last batch received. (1) [6]

**(d)**  $(18700 - 300) (1) - 8900 (1) = E9500 (1)$  [3]

**(e) (i)** Current ratio- is a liquidity ratio (1) that measures the ability of a business to meets its current liabilities(short term debts) when they fall due.(1) [2]

$$\begin{aligned} \text{(ii) Current ratio} &= \frac{18\,700 - 300}{8900} \\ &= \frac{18\,400}{8900} \} (1) \\ &= 2.07 : 1 (1) \end{aligned}$$

[2]

**(f) (i)** Business entity (1) financial transactions of the business and those of the owners are to be separated (1). [2]

**(ii)** Realisation concept (1) Revenue is recognized when it is earned (1) [2]

[Total: 23]

**Question 5**

- (a) - To provide information that can be used to measure the business progress/growth. **(1)**  
 - Helps in decision making about liquidity. **(1)**  
 - To show the assets and liabilities of a business at a certain date  
 - It helps in planning for future development of the business **[2]**

**(b)**

Zethu		E
Statement of Financial Position as at 31 July 2018		
Non current assets		
Machinery		10 300 <b>(1)</b>
Office furniture (21 000 + 8 500)		<u>29 500 <b>(1)</b></u>
		39 800
Current assets		
Inventory	5 000 <b>(1)</b>	
Trade receivables (14 600 – 300)	14 300 <b>(1)</b>	
Cash	<u>300 <b>(1)</b></u>	
	19 600	
Current liabilities		
Trade payables	7 000	
Bank overdraft {1000+ 5000 <b>(1)</b> – 8500 <b>(1)</b> }	<u>2 500</u> <u>9 500</u>	
Working capital		<u>10 100 <b>(1)</b></u>
		<u>49 900</u>
Financed by:		
Capital		40 000
Add: profit for the year		<u>5 700 <b>(1)</b></u>
		45 700
Less: drawings		<u>800 <b>(1)</b></u>
		44 900
Non- current liabilities		
Loan: JJ Financial Services		<u>5 000 <b>(1)</b></u>
		<u>49 900</u>

**[11]**

- (c) Capital owned – an amount owed by the business to the owner at a specific date. **(1)**

Capital employed – The total resources used by the business. **(1)**

**[2]**

- (d) 1 - owners equity (capital owned) + non current liabilities **(1)**

2 - non current assets + working capital **(1)**

**[2]**

- (e) Capital owned - E44 900 **(1)**  
 Capital employed – E49 900 **(1)**

**[2]**

(f)

	Increase	Decrease	No effect
Bank overdraft		✓	
Non-current liabilities	✓ (1)		
Working capital	✓ (1)		
Profit for the year			✓ (1)
Capital			✓ (1)

[4]

[Total: 23]